



# JHARKHAND BIJLI VITRAN NIGAM LTD

(C.I.N-U40108JH2013SGC001702)

Corporate Office: ENGINEERING BUILDING, H.E.C., DHURWA, RANCHI-4

GST No. 20AADCJ3148A1ZD

**Quotation No. 01/Veh**

**Date: 30/09/2024**

## **Notice Inviting Quotation for Hiring of Vehicles**

Price quotations are invited from experienced (Govt. suppliers of similar category) & financially sound registered supplier/ agencies/ registered firms etc. for providing Air Conditioned Vehicles (**Tentative Qty. 20 Nos.**) having Commercial Registration of vehicles in Jharkhand only on Monthly rental basis for 06 months.

The Sealed quotation along with detailed terms & condition must reach in the Office of undersigned i.e. GM (HR), JBVNL, Engineering Building, H.E.C Dhurwa, Ranchi-834004 latest by **04.10.2024 up to 3:00 PM**. The quotation shall be opened on the same day i.e. 04.10.2024 at 3:30 PM.

The undersigned reserves the right to cancel the quotation or reduce/ increase the quantity at any time without disclosing any reason thereof.

**Detailed terms & conditions can be viewed in website :- [jbvnl.co.in](http://jbvnl.co.in)**

For further query, you may contact to Sr. Manager (Vehicle) on Mobile No. 9430732772 during working hours i.e. 10:00 A.M to 6:00 P.M.

Sd/-

(Samir Mundu)  
GM (HR), JBVNL

**Format for Quotation**  
**(In Letter Head of Agency)**

The Travel Agencies should submit its complete detail and work experience supported by documentary evidence, wherever applicable, in the format given below :-

**(A) Details of agency**

1.	Name of the Firm/Company/ Agency:	
2.	Address of the firm/Company/ Agency:	
3.	Telephone No./ Email-Id:	
4.	PAN No. & GST No.(Proof Attached):	
5.	Work Experience of similar category under Jharkhand State Govt. Departments: (Attach work order copy)	

**(B) Price Part :-**

Sl. No.	Type of Vehicle	Monthly Rent (Min 1300 kms running)	Extra charges (Per Km.) beyond 1300 K.m.
1.	Maruti Dzire or equivalent sedan car.		

**Terms & Conditions:**

1. Agency is to ensure supply vehicles running in good condition with all necessary accessories.
2. Vehicle running should be minimum 1300 kms/ month, i.e 1300 Km X 06 months = 7,800 kms. in 06 months, after six months, if total running exceeds 7,800 kms, than extra cost per K.m would be payable by JBVNL.
3. Full maintenance of the vehicles will be done by the vehicle provider/ Travel Agency.
4. The vehicles provided should not be more than five (05) years old.
5. Actual requirement of Hired vehicles would be communicated as required.
6. All the cost shall be borne by the travel agency including driver's salary and his other benefits like EPF, ESIC etc. and JBVNL will pay the charges only for vehicles hired.
7. In case of breakdown or any other reasons, the travel agency shall provide alternate vehicle immediately.
8. The vehicles should be supplied to JBVNL as per the terms and conditions of the supply order.
9. All norms related to Ministry of Transport should be complied by the vehicle provider like Vehicle's Insurance, Road tax, Pollution Certificate etc.
10. Log Book of vehicles duly signed & verified by the user that should be maintained by the vendor and furnished at the time of submission of bill for vehicles hired on monthly basis.
11. Payment will be made on production of bill in triplicate along with duly verified by users & countersigned by Vehicle In charge. The receipt of Toll Charges/ parkings must be submitted alongwith bill, if any.

12. TDS will be deducted from each bill of the vendor as applicable under rules in respect of Income Tax Act etc.
13. The work order would be for Six (06) months and may be extended for further Six (06) months as per need/ uses and satisfactory work of supply.
14. The travel agency should have valid GST registration number.
15. Agency should have registered under ESIC & EPF.
16. The driver of the vehicles should have valid driving license with good moral character.
17. The Travel agency should have its office at Ranchi.
18. Copies of the order received from different govt. agencies during last one year.
19. The travel agency shall ensure that the vehicles provided will be free from all types of Govt. levies e.g. Regd. Fee, valid permit, Road Tax, Insurance, Pollution Control Certificate and any other applicable statutory obligation.
20. If any travel agency have been blacklisted/debarred from any of the Govt. organizations/ PSU's etc, their offer would not be entertained.
21. Security Money in the form of Bank Draft at the rate of 10% of the work order value in favor of Jharkhand Bijli Vitran Nigam Limited payable at Ranchi will be deposited by the selected agency at the time of execution of work order. Security Deposit of successful bidder will be refunded after successful completion of work tenure.
22. Security Money will be forfeited, if work is found unsatisfactory.

**23. JBVNL may award work order to more than 01 bidder at L1 price.**

**Other Conditions:**

1. Offers received after the stipulated date and time or through email/ fax shall not be taken into the consideration.
2. Validity period of the Quotation shall be 90 days from the date of opening.
3. JBVNL reserves the right to cancel/ abort the Bid process and reject all quotations at any time prior to award of work without assigning any reasons.
4. The subletting of work is not permissible.

Sd/-  
(Samir Mundu)  
GM (HR), JBVNL